



# EMPLOYER REFERENCE

Applicant's name \_\_\_\_\_

Applicant's phone number \_\_\_\_\_

**Please check the appropriate statement and sign below.**

- I have waived my right to see this and other reference forms.
- I have *not* waived my right to see this and other reference forms.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

**This reference form is to be completed by a person who works with the applicant as an employer or supervisor and is not a member of the applicant's immediate family.**

*The above-named person has applied for admission to Calvary Theological Seminary and is asking you to complete this reference. We appreciate your careful evaluation. As you complete the form, please give specific support or explanation when possible. Do not respond to questions of which you feel uncertain or have not had the opportunity to observe.*

1. How long has the applicant worked for you? How long have you known the applicant, and in what relationship?

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2. Are there any problems or issues of which we should be informed concerning the applicant (moral, integrity, discipline, or behavioral)? Briefly explain.

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3. Please evaluate the applicant's decision making. Does he/she exhibit good judgment?

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4. How does the applicant respond to direction and correction?

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5. What kind of working relationship does the applicant have with others?

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6. What are the applicant's significant talents or special abilities?

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**Please check at least one box in each category.**

1. SPIRITUAL LIFE

- Do not know
- No interest in spiritual growth
- Small evidence of spiritual growth
- Shows growth and separated living
- Deeply spiritual

2. PURPOSEFULNESS

- Do not know
- Aimless trifter
- Vacillating in purpose
- Average
- Self-directed

3. INFLUENCE

- Do not know
- Detrimental influence on others
- Passive, no positive influence
- Usually good influence
- Consistently wholesome influence

4. LEADERSHIP

- Do not know
- Always a follower
- Tries but usually fails at leadership
- Assumes occasional leadership
- Good leadership
- Inspiring and successful leader

5. RELATIONSHIPS

- Do not know
- Insensitive or intolerant of others
- Inappropriate at times in mixed settings
- Has difficulty making or keeping friends
- Has a few close friends
- Sensitive to the feelings of others
- Enjoys many positive relationships

6. CHURCH INVOLVEMENT

- Do not know
- Attendance is inconsistent
- Attends but is not active in ministry
- Very active in attendance and ministry
- Leaders support preparation for ministry

7. RESPONSIBILITY

- Do not know
- Irresponsible
- Shows some dependability
- Usually reliable
- Capable of much responsibility

8. TEACHABILITY

- Do not know
- Rigid and opinionated
- Tends to be argumentative
- Able to discuss views without defensiveness
- Very open to instruction and new insights

9. TEAMWORK

- Do not know
- Frequently causes friction
- Prefers to work alone
- Usually cooperative
- Able to work with those who are different
- Highly effective team player

10. EMOTIONAL QUALITIES

- Do not know
- Excitable or overly emotional at times
- Frequently upset by minor circumstances
- Frequently seems tense and anxious
- Apathetic or unresponsive
- Consistently well-balanced emotions
- Handles stressful situations with poise

*Additional comments are appreciated and may be included on a separate sheet of paper.*

*Would you recommend that we accept this applicant?*

- Highly recommended     Recommended     Recommended with reservations     Not recommended

Signature_____	Name (printed)_____
Address_____	City_____ State_____ ZIP_____
Phone_____	Email_____ Date____/____/____
<p><b>Mail to:</b> Director of Admissions • Calvary Theological Seminary • 15800 Calvary Road • Kansas City, MO 64147-1341            (800) 326-3960 • (816) 322-3960 • admissions@calvary.edu • www.calvary.edu</p>	

*Are you interested in receiving further information about Calvary Bible College or Calvary Theological Seminary?*

- Bible College     Seminary     Calvary Today newsletter     All information
- I am a church/ministry leader or teacher and would like materials for reference.  
 I am personally interested in attending Calvary.  
 I am a Calvary alumnus.